

**Minutes of
Georges P. Vanier/ Routhier School Joint Council Meeting & AGM**

Georges P. Vanier School
Tuesday, October 8, 2024 @ 7PM

Attendance: Trustee Lynn Skrepnek, Trustee Karin Scholl, Routhier Principal Monique Dubrule, Routhier VP Rae-Ann Boivin, Vanier VP Carolyn Dubrule, Tara Lea, Whitney Boisvert, HPSD Assistant Superintendent Pam Heckbert, Routhier Teacher Rep Jenny St. Jean, Marcin Galant, Stephanie Cloutier

1. Treaty Acknowledgement

We acknowledge Treaty 8 territory; the ancestral and traditional territory of the Cree, Dene, and the Métis. We acknowledge the many First Nations, Métis and Inuit peoples whose footsteps have marked these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. We recognize the land as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.

2. Call to Order – Tara Lea called the meeting to order at 7:03 pm.

3. Welcome & Introductions – Tara Lea welcomed everyone to the meeting and meeting attendees introduced themselves.

4. Review / Additions / Approval of Agenda – Routhier Vice Principal Rae-Ann Boivin wished to add New Process for School Reports to New Business as Item 9d. Stephanie Cloutier wished to add Bussing to New Business as Item 9e. Stephanie Cloutier moved to approve the agenda with additions.

5. Review/Approval of May 7, 2024 Minutes and previous October 10, 2023 AGM minutes

6. Financial Reports:
a. Routhier

Routhier Current Balance is \$546.79

Balance beginning 2023-2024	-	\$1695.47
Income 2023-2024	-	\$650.00
Expenses 2023-2024	-	\$1798.68

b. Vanier

Vanier Current Balance - \$983.71

Discussion – Will recheck the Vanier Balance. There may be a \$500 discrepancy.

7. Old Business: none

8. School Reports:

a. **Routhier Report**

**ERS School Council Update
October 8th, 2024**

- August 20th- New Teacher Orientation. We are excited to have welcomed Renelle Simard onto our staff this year. She is teaching 5/6F.
- August 21st-23rd Teacher Start Up days included Professional Development for teachers
- August 22nd- Administrators Meeting was held in High Prairie.
- August 23rd- EA PD @ the LSC in High Prairie
- August 26- Indigenous Education PD Day. ERS staff attended a Division Wide PD Day in Jossard.
- August 28- First day of classes
 - Welcome Assembly
 - Student shout out cards began to be handed out and count added to the Library wall.
- August 30th Playschool and ERS collaboration meeting was held with the playschool board and Administration
- September 3rd- Play School's First Day
 - Ms. Miranda, Mrs. Amy Farney, Ms. Jenny Veraart, and Mrs. Lisa Gillis (ERS PUF EAs) are in the play school classroom.
 - Monday -Thursday PUF- Tues-Thurs
- September 3rd- Bridge the Gap Testing began to identify gaps in foundational literacy skills.
- September 4th- Grade 5 Intramurals
 - Students joined in the gym and will be joining Mr. Rob for weekly intramurals and sporting activity instruction in the gymnasium at lunch every Wednesday.
- September 5th- Grade 6 Intramurals
 - Students joined in the gym and will be joining Mr. Rob for weekly intramurals and sporting activity instruction in the gymnasium at lunch every Thursday.
- September 5- Meet the Staff BBQ
 - Over 100 parents and students attended our meet the staff night.
 - Burgers, veggies and parfaits were served to families by ERS staff.
 - Families were treated to a meal then were welcomed by staff into classrooms
- September 12th- Admin Association and PD Meetings were held at the LSC
- September 13th- Reading Buddies

- Classes began meeting in their reading buddies' groupings. Reading buddies are groupings of older and younger students that participate in literacy activities throughout the year.
- September 16- Friendly Helpers
 - Grade 5/6 students began their friendly helpers lunch program where they volunteer to help in the grades ECS & maternelle- grade 3 classes at lunch.
- September 16- Student Recycling Program Began
 - Grade 5/6 students began their rotations for paper and bottle recycling. Students gather the materials to be recycled and sort them into their desired locations.
- September 19th- Bridge the Gap targeted literacy interventions began based on earlier assessments.
- September 20th- Professional Development Day. ERS and GPV collaborated at Routhier school welcoming Lynn Farrugia from NRLC. The morning consisted of the collaboration and presentation of Practical Strategies and Best Practices for EAL Benchmark 2.0. The afternoon session ERS teachers worked on Benchmarking using the new EAL Benchmark 2.0 template. EA's and admin became familiar with tools and strategies to use with EAL students.
- September 23rd- Earth Rangers Presentation nominated by Cargill
 - Our school was nominated for the Earth Rangers to come to present to our students.
- September 23rd- Grade 4 Intramurals
 - Students joined in the gym and will be joining Mr. Rob for weekly intramurals and sporting activity instruction in the gymnasium at lunch every Tuesday.
- September 23rd- Pam and Lead EA Team is working on a document that outlines the role of the teacher and the EA in the classroom. This group will be using the Internship PD Modules piloted by Edmonton Public last year and will make it specific to our needs at HPSD.
- September 24th- Admin PD was held at the LSC in High Prairie
- September 25th- Empowering Writers PD- Admin participated in a zoom PD focus on the Empowering Writers Program of learning to support teachers this year in their classrooms.
- September 25th- Our ERS EA lead Coach participated in the Heggerty Bridge the Gap Intervention Curriculum program through the NRLC.
- September 27- Terry Fox Walk/Run
 - Students, staff, parents, siblings and community members joined ERS and Ecole Heritage to participate in the Terry Fox Walk/Run.
 - A goal was set of \$2500 and \$2839.00 was raised in donations.
- In September the Student Code of Conduct was reviewed with all gr. 4-6 students this month.
- Provincial assessments and screenings have been completed.
- September 30- No School National Day for Truth & Reconciliation
- October 1st- National Day for Truth & Reconciliation Activities in their classes.
 - Students and staff raised awareness by wearing orange shirts and participated in class activities honoring the National Day for Truth and Reconciliation.
- October 2nd-9th School wide HLAT was written. The HLAT is the Highest Level in achievement divisional wide writing assessment that will be collaboratively marked by ERS teachers on our October 11th PD Day. This year we are piloting the French HLAT writing prompt for Edmonton Public.

- October 7th-Students of the month were presented to two students from the school one from Div 1 and one from Div 2. We are using our school's values to determine the students that receive this monthly honor. At ERS we value learning, respect, community, kindness and responsibility.
- October 1st- Grade Level Planning Meetings began today with the first-round focus on literacy data.
 - Teachers will have the opportunity to collaborate with their grade level partners starting this week.
 - Grade Level Partner grouping promotes collaboration between the teachers of students at the same grade level.
- October 2nd- Numeracy Boost Groups began. The focus of these is on building and strengthening number sense and math fluency through a variety of activities and games.
- October 7th- Leveled Literacy Intervention (LLI) began with the first round of targeted reading intervention instruction and support.
- October 7th- Braden Heckbert has joined ERS for his 2-week observation teaching practicum.
- October 8th- Lifetouch School Picture Day
- October 8th- Div 1 CTM Meeting with Teachers was held to discuss literacy needs in the classroom.
- October 8th- School Council Annual General Meeting at GPV @ 7:00 pm
- *****At noon recess today October 8th our new park was opened to our students. A schedule was created so classes could have access to the new park today. Thursday 3:15-4:45 grand opening of the park

Coming Soon to ERS

- October 9th- ERS and IEC Collaboration Meeting will be held with Mr. Jamie Chalifoux, Kokum Connie Sabo and Admin
- October 17th - Gr. 6 parent meeting for the year end field trip.
- October 18th- Terry Fox Assembly & Wheel of Doom
 - Students achieved their fundraising goal and will be spinning the Wheel of Doom on Friday, October 6th at our Terry Fox Assembly in blocks 9 & 10.
- October 15 - Gr. 5E and 5/6F will be participating in a Land Based Learning Experience, beaver skinning.
- October 17 - Gr. 4E and 4F will be visiting Joussard and taking part in a food preservation presentation. Students will get to taste smoked fish and listen to stories.
- October 24 - Chris Zarski will be working with division 2 teachers and the new science curriculum.
- ERS and GPV Community Consultations are scheduled for Nov. 5 and 23. Please sign up if interested.
- October 9th North West PolyTech- 6 students will join ERS for the day

Wellness corner

Classroom sessions throughout September

- **Gr 4 F** - Identifying ways to work together as a class, how we can start working on our attitude towards each other and our teachers.

- **Gr 4E** - Kindness: How can we go from the theory of knowing what kindness is to putting what we say into practice more regularly.
- **Gr 5/6F** - Having the class aware of the individual personalities in the classroom and Celebrating our differences.
- **Gr 6 E** - Spoke about respect and what that looks like within the classroom and the school.
- Using our values (learning, respect, community, Responsibility and kindness) as a gauge the class has an extra motivation to keep improving with bi-weekly Gr 6E champion award that comes with a trophy and extra prizes.
 - Going to be introducing drumming as a form of regulation and mental wellness with classes come October - January
 - Already completed one session with Gr 3E
 - Gr 6 Leadership collaboration program with GPV kicks off 16 October and will be running throughout the school year (May)
 - Then the ongoing 1-1's and Intramurals throughout the year.
- We are currently still looking for a cook. We are not offering hot lunches at this time. Students have access to fruit in the classroom every day.

b. GPV Report

Report to School Council May-Sept 2024

Oct 8, 2024

École Georges P. Vanier

7:00pm

May Events

May 1-2-Grade 7 Band Trip to GP (Northwest Polytechnic)

May 2-5-SH Badminton Provincials-8 students attended

May 6-Staff Appreciation-Ice Cream Bar, MMIWG Recognition Day/Moosehide Campaign

May 7-GPV will go to Slave Lake to practice with their Band, Math 30 Diploma Prep-lunch

May 8-Hats on for Mental Health, Presentation from Linda L'abbe Lyon Exchange Program to France for grade 7/8F, grade 10s, 11s and 12s were in Edmonton for the legislature, Three Musketeers, Skills (Andre, CJ and Austin competing), GETT (15 girls participating in the conference from grade 10-12) and the waterpark.

May 9-Math 30 Diploma Prep-lunch

May 8-10-Turning Points Program at SAIT-1 student attending

May 10th Day in Lieu.

May 13th ELA 9 PAT part A-

May 13/16-Grade 8's will participate in YoWoChAs fundraising at the Guy/Jean-Cote Waste Disposal Sites-Thank you MD Smoky River

May 14th Divisional Track Meet (E.W. Pratt), Parent Meeting for Costa Rica at 7pm in the LC

May 15th French PAT part A

May 15th Smudging session

May 17th PD day. Valediction rehearsal

May 18th Valediction Ceremony and dinner

May 21st Grad Walk at Ecole Routhier

May 21st - 23 Gr. 8 - 11 Band trip to Red Deer

May 24th Smudging session
May 24th Long Service Recognition Dinner (Enilda)
May 27th, Grade 6 Transition meetings with Routhier
May 29th Grade 6 transition day
May 30th-Grade 6 Transition meetings with Providence

June
June 5th Admin meeting in HP, Band Concert
June 7th PD day
June 7th Grade 6 transition meeting with Routhier
June 9th Sweat lodge in Driftpile
June 11 PATs and Diplomas start
June 12th Colour night
June 21st Winagami Lake Indigenous day
June 26th: Staff year end get together
June 27th Report cards pushed out

Aug
20th-New Teacher Orientation-Charlene Born
21-First day with Teacher
22- New Student/Grade Seven Orientation Evening
23-Educational Assistants and LST's in HP for training, ELA teachers worked with Renaissance Learning (Accelerated Reader)
26th-Indigenous Education in Jousard for all
28th-First day with Students-School assembly

Sept:
9-13-Universal Screens week (Math Benchmarks, HLAT and RCAT)
5th-Parent Meeting for Athletics
10th-Awards presentations Jr. High period ¾, senior high blk 3, first Mentorship Meeting
11th-Community Bar-B-Que and Engagement Night
11th-LST meeting HP
12th-Admin Association Meeting
16th-HLAT collaborative marking
18th-ASAA meeting, Terry Fox run day, First Mentorship Activity-school wide Dodgeball tournament
19th-Fire Evacuation Drill, Northreach presentation to CALM class (addictions and stigma)
20th-PD Day-ESL Benchmarking with Routhier, Naloxone Training with Northreach
23-26th-PACE onsite (Providing Assistance, Counseling, & Education) GP Sexual Assault and Trauma Centre, Jostens Rings (grad rings) onsite
24th-Athletic Directors Meeting, Admin Meeting in HP
27th Orange shirt day, TRC activity with students (video and moccasins)
30th-National Day for Truth and Reconciliation (no school)

Extra-Curricular Activities:

April/May-JH and SH Badminton have wrapped. Thank you Mrs. Cloutier and Kelsey Dusseault for coaching the JH teams and Mrs. Valiquette for the SH teams.

- Track and Field has commenced on Mon/Wed from 3:30-5
- Intramurals in both gyms during lunch

Aug/Sept-

Cross Country-up and running- Sept. 19th (Dreamers Lake), Oct. 9th (Zones in GP), Oct. 19th (Provincials in GP)-Miss. Hohm, Mr. Valiquette, Mrs. Valiquette
 JH Volleyball-3 teams-2 B and 1 A-Attending tournaments -Mr. Bonnah and Jenaya Andersen, Kelsey Dusseault
 We are hosting a B Tournament the weekend of Nov 1/2
 SH Volleyball-1 mens and 1 womens- attending tournaments-Selena Sliger, Dakota Cockwill and Allan Gagne
 Golf-High Prairie and Fairview-Monique Cloutier and Parker Bonnah

Announcements:

- Looking for some volunteers to help with our Nutrition Program 1/month-baking in the Foods Lab
- Youth Council for Reconciliation meets monthly
- Daily Study Hall continues

Office of the Career Coach/Dual Credit

- Vanier has 6 students enrolled in Dual Credit Courses.
- 1 is enrolled in University Studies courses through Northern Lakes College
- 1 is enrolled in Power Engineering through Northern Lakes College
- 1 is enrolled in an Early Childhood Learning Course
- 1 is enrolled in a Psychology course through the University of Calgary
- 1 is enrolled in a Sports Management course through Olds College
- 1 is enrolled in a course through NAIT which is an admission requirement for the program she is applying for
- September / October: Career Coaching
- Grade 9's: Introduction to Career Coach: Students created portfolio in MBP and began researching potential careers
- Individual student meetings with grade 12 students (course planning, post-secondary applications, etc.)
- Apply Alberta sessions with grade 12's in preparation for October 1st (Post secondary applications open)
- ELAA: The Educational Liaison Association of Alberta visited Vanier on Monday September 23rd. 16 recruiters from post-secondary institutions visited Vanier - Apprenticeship and Industry Training also joined.
- Campus Tour: 15 students in grades 11 and 12 visited Olds College, Red Deer Polytechnic and NAIT
- UCalgary in class presentation - Chem 30 on October 16th
- UAlberta in class presentation - Math 20-1 on October 18th

Office of the Wellness Coach

Student Support

- 1:1 meetings with students across all grades continued through May and June

- 1:1 meetings slowly starting up again with the beginning of school
- Parent phone-calls
- CSTAG
- Assisted in applying for and securing the Foundational Learner's Assistance funding for a HS student
- Assisted students in completing intake process for AHS Mental Health Services

Nutrition

- Assisting in the Breakfast program some mornings with prep and serving
- Received funding from Breakfast Club of Canada, PC Children's Power Full Kids, Farm to Cafeteria Canada (F2CC) for the 2024-2025 school year
- *unclear if/what the Alberta Nutrition Grant allocation from HPSD will be
- Working alongside Melissa M to add more dietary friendly options to our breakfast program. We've added some celiac friendly baking options and it's been positively received
- Working on more cost effective ordering practices with bulk ordering through The Grocery People, has been working well so far at saving dollars for some groceries
- Working with SH Foods/Cafe Vanier teacher on new meals, program adjustments
- Booked Food Safe Handling Course with Smoky River Adult Education for all Semester 1 SH Foods and Cafe Vanier students on December 18th. They will receive a certificate that is valid for five years.
- Attended the Welcome Orientation for F2CC Grant recipients and was able to hear from different schools about their grant money implementation and different school food programs across Canada
- Purchased salad bar with F2CC funds, it will be delivered mid-October

Programming

- Working with Mr. Rob at ERS on Grade Six Leadership for the 2024-2025 school year. This year is more of a focus on citizenship, compassion and positive relationships. Our first meeting with the grade sixes is October 16th
- Hosted Northreach and PACE in September for programming (Sept 19,20, 23-26)
- Hosted Schizophrenia Society of Alberta for a virtual presentation to CALM students on October 4th
- Working on having AHS dietician come facilitate some hands-on programming for breakfast program students, calm students
- Co-facilitating Mentorship program with students grades 11-12. Weekly meetings with students and co-facilitators as well as assisting students in implementing planned activities (ie: school wide dodgeball tournament, Halloween activity planning, etc.)
- Working with Monique Cloutier on integration between Agriculture and School Nutrition/Foods Program
- Attended Community Chili/Parent Engagement night September 11

Staff

- Facilitated staff breakfast during start-up days
- Staff breakfast planned for October 11th PD
- Hosted Northreach for Naloxone training on September 20th
- On-going meetings with admin/1st, teachers, support staff, about student needs and supports as required

Upcoming in Oct

1/2-3 staff out on S-endorsement
2-LBL at the O'Mahoney Conservation Area for Sci 10/14
8th-School Council
4th-School Photo Day
9-Northwest Polytechnic (TENS program observations-Teacher Education North)
10-STEM day meeting for Sci departments, Staff Gathering
11-PD -PAT/DIP data Analysis and Spiraling/Interleaving)
14th-Thanksgiving
18th-Golf Ball Drop
22-Admin Meeting
30th-Grade 7 Band Presentation and AGM
31-Mentorship Activity and Costume Parade

18/25/Nov 8-FLIP days

c. Trustee Report

From Karin Scholl:

- A new school year is well underway. We hope it was a joyful and easy transition for everyone.
- In our August Board meeting, we had our yearly presentation from our Safety Coordinator Katie Doucette. HPSD continuously strives to make our environments safe. Although incidents are generally diminishing in numbers overall, it's interesting to note that 59% of student incidents involved EA's. As a response to this information, EA's will receive SIVA training (Supporting Individuals through Valued Attachments) as well as several other modules/training to address more specific needs.
- Kienan Wilson gave us his first yearly presentation as head of HR. We are happy to say we are fully staffed this year, but always keeping on task with recruitment efforts as things can sometimes change quickly.

Our Advocacy points are posted on our website. They include:

- Providing timely and appropriate mental health resources for students
- Preserving local governance
- Supporting rural Alberta
- Improving meaningful cross-ministry/local government relations
- Additional points such as:
 - Choice in Education
 - Saving Seats for Rural Students
 - Continued Focus on Transportation Safety
 - Weighted Moving Average
 - Student Loan Breaks
 - Nutrition Project and Funding

- IMR Funding
- Vape detector installation is complete. We are still working on fine tuning the settings in order for them to work efficiently and reasonably. AP 173 (Administrative Procedure #173) should have been distributed for information and can also be found on the website.
- Other changes/additions to AP's (Administrative Procedures) can be found on our website as well. For example, AP 196 - Administration of Nasal Naloxone (Narcan) and AP 141 - Electronics and Cell Phones.
- We will be continuing to hold Community Consultations discussing such topics as cell phone use policy, report cards, attendance and homework. These are small group discussions that will help lead us into related decision-making. Here in the West End, the set dates for these are Nov 5 @ 7pm and Nov 23 @ 1 pm. Please let your school know that you are interested in participating. Questions are available on the HPSD website. hpsd.ca/engagement
- Our Superintendent, Mr. Marran has nominated the HPSD Board of Trustees for the 2024 Alberta School Boards Association Community Engagement Award. We are very proud of the steps we've taken over the years in terms of engaging our community to help guide us through our work as trustees as well as, and more importantly, continue to enhance that educational experience throughout HPSD.

From Lynn Skrepnek:

- Student Advisory Groups
 - Grades 2 & 8 at all HPSD schools. Trustees will speak to these students to receive feedback.
- September Presentation from the Director of Transportation, Sheldon Bossert
 - Red Light Violations - 12 red light violations at our end- reportable offences - 5
 - Total violations across school division - 64 - 29 reportable offences
 - 2024-25 so far - 7 red light violations
 - \$567 Fine & 6 demerits
 - Motive (new technology for Bussing program) - Return on Investment
 - Year 1 - initial cost - \$57,398.65
 - Year 2- just under \$44,000
 - 35,163 liters less fuel used since inception of MOTIVE - approximately \$50,000 of savings

School Council Discussion: Maybe do some awareness to re-educate people. The MOTIVE program tracks school buses and keeps track of hard braking, speeding, idling. Reducing idling saved fuel costs and that paid for the program. It also can help with reduced maintenance costs.

- Media Literacy week
mediasmarts.ca - for tips/tricks for cell phone use, social media use etc.
- Dress Code
 - Addressed in handbooks in each school - may be an important conversation to be had by School Council and the entire school community
- We met with both the Minister of Education Demetrios Nicolaides and his Chief of Staff James Johnson on 2 separate occasions to forward our advocacy efforts, most notably, our Mental Health Services Proposal, as well as preserving local governance, supporting rural Alberta, improving meaningful cross-ministry / local government relations.

9. New Business

- a. HPSD Presentation – Pam Heckbert attended on behalf of HPSD. Trustees Karin Scholl and Lynn Skrepnek covered HPSD's information in their Trustee Reports.
- b. Annual Education Results Report (AERR)

Routhier had 33 responses from the annual survey that is sent out to selected parents which is 40% of the parents selected that responded. This is up significantly from previous years. For the most part Routhier scored higher than the provincial average on most categories. The school has some concern about the numbers in the category about access to supports for learning. In order to try to increase result in future years the school will try to communicate and educate the school community about what supports and interventions are available and being accessed by students in the school. This way parents have more awareness of what they entail.

Vanier had 31 responses from the AERR surveys, which is also a significant increase in the number of responses from previous years. Vanier school saw a decline in the Citizenship category and will focus on that topic this year. They would like to educate the school community about what citizenship is. One way they hope to promote this is by starting the mentorship program again. 24 Grade 11 & 12 students were chosen as mentors and the school was divided into groups. This helps students to build relationships with others in the school.

c. Elections

Secretary:

2023-2024 Secretary Stephanie Staudinger indicated she would prefer to not continue as secretary for this year.

Stephanie Cloutier nominated Whitney Boisvert as secretary, Whitney Accepted the position and will become secretary by acclamation.

Co-Chairs:

Stephanie Cloutier nominated Tara Lea for Vanier Co-Chair. Tara accepted and will be Vanier Co-Chair by acclamation.

Stephanie Cloutier nominated Alyssa Pollard for Routhier Co-Chair. Alyssa accepted and will be Vanier Co-Chair by acclamation.

- d. New Process for School Reports – School Council will work on submitting school reports before the meetings to be sent out to parents with meeting items and just discuss the reports and answer questions at the meetings.
- e. Bussing Questions / Discussion – Parents expressed concern over the lack of Bus Drivers for routes and parents having to drive kids to school. Pam Heckbert answered on behalf of HPSD. Recruitment efforts are ongoing and there are drivers currently working on training. Some new transportation policies have been implemented including some new ones, but also policies that have been in place but may not have been acknowledged. HPSD is putting an emphasis on safety of kids. A question regarding bus driver pay was answered. HPSD has unionized bus drivers, therefore HPSD can not authorize any changes to bus driver salaries. Salaries are negotiated with a union. Some other creative recruitment strategies are being looked at including offering Educational Assistants opportunities to bus drive with accommodations to their EA schedules.

10. Next Meeting/Adjournment

After discussion the next meeting date was determined to be November 5, 2024 at Routhier School 7 PM at the Board Room. At that November Meeting the School Council meeting dates for the rest of the year would be determined.

The meeting was adjourned at 9:00 PM.