

**Minutes of École Routhier & Georges P. Vanier School Joint Council**  
**Annual General Meeting**  
**Tuesday, September 8, 2020**  
Zoom Meeting 7pm

|                    |                |                   |                |
|--------------------|----------------|-------------------|----------------|
| <b>Attendance:</b> | Monique Dubule | Colby Rae Robbins | Carolyn Giroux |
|                    | Karin Scholl   | Pam Heckbert      | Diane Benoit   |
|                    | Charlene Born  | Leslie Carbone    | Nichole Simard |
|                    | Taryn Aucoin   | Lena Maisonneuve  | Alyssa Pollard |
|                    | Tara Lea       | Laura Poloz       |                |

1. Welcome/ Call to Order

Alyssa Pollard called the meeting to order at 7:02 PM.

2. Review/ Approval of Agenda

No items were added to the agenda. However Superintendent Laura Poloz address was moved to the beginning of the meeting. Nichole Simard moved to accept the agenda as presented.

3. Review Approval of March 9, 2020 Meeting

The March 9, 2020 Meeting Minutes were reviewed. Leslie Carbone moved to accept the minutes as presented.

New Business Item 7 a moved to the beginning of the meeting.

7a. Superintendent Address

Laura Poloz started by saying Thank you to everyone who is participating in the school council. Laura would like to have school council discuss the ASCA resolutions because ASCA is holding the meeting to vote on them on Saturday October 17 at 10 AM. Feel free to ask trustees any questions.

Laura also reminded School Council that HPSD supports school councils with a \$350 Professional Development Fund that if needed can be used to reimburse expenses for meetings and other opportunities. Also once School Council has been established fill out the paperwork and send it in to Sue Charest to obtain \$150.00 per school for use on expenses. Laura Poloz adjourned from the meeting at 7:20 PM.

4. Financial Reports

- a. Routhier -  $\$756.28 + \$150.00 = \$906.28$
- b. Vanier -  $\$1032.40$

5. Old Business - There were no Old Business Items.

6. School Reports

a. Routhier

- The first week of school was a staggered entry which was a great success. The staggered entry allowed students and teachers to be able to give and receive support as everyone became used to the new normal.
- Teachers took part in PLC Meetings during the first week of school. This allowed the teachers to work with other teachers across the school division to make sure their teaching plans were similar within schools and also for those teaching at home learners.
- Routhier's Parent Handbook was emailed to all parents and it includes all the new COVID protocols
- Routhier would like to welcome Mai Berube as their cleaning technician.
- A Virtual Meet the Teacher night is being planned.
- School Pictures have been postponed until Spring.

b. Vanier - Sept 2020-Report To School Council

**The first week-**

- students are happy
- cooperative
- embracing/learning our new norms
- School handbook has been updated to reflect AHS and HPSD Covid policies and procedures. Can be found on the webpage
- Staggered Start
- Mon-Aug 31-Grade 7, 10,12)-full half day orientation with 7's and course selection and routines and procedures.
- Tues Sept 1-Grade 8,9,11) course selection and routines and procedures. By Wednesday we were at full capacity, classes have begun, first week focus was relationships and mental health.
- SH-Timetables are done and flowing

**New Staff**

We have two new teachers to Vanier

- Devon Tracy (Grade 8's, Coding and SH Foods)-Minecraft in Coding
- Justin Millar (Grade 7 humanities and Band/Drama)-World Drumming-Wind instruments outside
- Daytime Custodian Emma Gagnon
- Educational Assistant-Cheryl Hart.
- Sarah Poirier-Practicum in her Masters of Education in School and Applied Psychology-shared with Routhier
- 3 staff have stepped up to help with AHL (At Home Learning); Jessie Benoit, Angela Carley and Parker Bonnah
- We are housing Kristen Blanchette-who is halftime AHL (At Home Learning)

**What is happening:**

Golf has started

Cross Country is up and running  
SH Volleyball started today  
JH will start on Thursday

Cafe is running-new online order forms will be on the webpage under "Vanier Lunchbox"  
Pizza Friday's will start this week-paper copies are on the Website  
We now accept e-transfers-the email is on the school website under "Vanier Lunchbox"

**Upcoming events working on being organized:**

Awards ceremony possibly virtual  
Terry Fox is being organized possibly virtual

Comment: It is great to see the focus on Mental Health!!

c. Trustees - Karin Scholl provided an update.

- Karin welcomed everyone back to this unique 2020 year.
- Karin also congratulated Monique & Carolyn in their New Roles
- The updated HPSD Re-Entry handbook can be found online.
- At Home Learning (AHL) has about 400 students registered throughout the division which works out approximately to 12-13% of students.
- HPSD has conducted several meetings since March, most over Zoom. Online meetings are a challenge and face to face meetings are preferred, however the zoom meetings have allowed things to proceed so that is a great benefit.
- Thanks to everyone including parents, students, teachers, staff & administration for everything they have done to get through the pandemic and to prepare for the new school year. The great start is a positive thing.
- ASCA Meeting to address the Resolutions will be held on October 17, 2020 by a zoom meeting. Alyssa is planning to attend for Routhier and Tara will plan to attend for Vanier. The ASCA resolutions will be reviewed at the October 6 School Council Meeting. Tara will send out the resolutions so that school council members can review them.

7. New Business

a. Superintendent Address – was presented at the beginning of the meeting.

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b. ASCA Resolutions

ASCA Meeting to address the Resolutions will be held on October 17, 2020 by a zoom meeting. A possible in person ASCA meeting will be looked at for spring. Alyssa is planning to attend for Routhier and Tara will plan to attend for Vanier. The ASCA resolutions will be reviewed at the October 6 School Council Meeting. Tara will send out the resolutions so that school council members can review them.

c. Parents on School Property

Parents were seeking clarification on this new Rule. Diane Benoit said Routhier School is a closed campus and movements of students within the school are tracked very closely as well. Schools have been asked to keep the general public out, however if parents need to speak to someone in the school they can phone to arrange a meeting.

Pam Heckbert spoke for Vanier. Although they can not have a closed campus due to Students that are older they have been encouraged to have a rule for no visitors and no volunteers within the school. Kids have to sign in and out at Vanier.

Both schools find this a challenge because parents were previously always welcome in the school. But this is in place to reduce the number of contacts in case contact tracing is needed and to decrease chances of COVID in schools.

d. Elections

School Council is searching for a Vanier Co-Chair. Nichole Simard moved to table this item to the next meeting on October 6, 2020.

8. Next Meeting/ Adjournment

The next meeting will be Tuesday, October 6, 2020 by Zoom at 7PM. Alyssa Pollard adjourned the meeting at 7:40 PM.